**LANGUAGE & LITERACY ACADEMY FOR LEARNING, INC.**

BOARD OF DIRECTORS

330 Ave C SE

Winter Haven, FL 33880

July 24th, 5:30 pm.

**Draft Board Minutes**

**Time: Monday, July 24, 2023, 5:30 PM Eastern Time (US and Canada)**

MISSION

Accelerate growth in language, literacy, and social skills for students with special needs while engaging parents as lifelong partners in education.

VISION

To create a nationally known infant, toddler, Pre-K, K-12 educational institution for students with disabilities that is noted for providing supports that address the child’s health conditions (physical body functions & structures, hearing, vision, language, communication & speech, fine motor, visual perceptual, sensory), environmental factors (physical, social, and attitudinal environment in which children live and conduct their lives.

* Call to Order (Board Chair): **Markeishia Smith @ 5:36**
* Roll Call of Board Members (Dr. Callins): **Markeishia Smith, Zelda Abram, Eddie Crockett, Kimberly Persuad, Paulette Napper**
* Public Comment Period (Board Chair) (30 minutes maximum) **N/A**
  + The Board of Directors welcomes public comments. Each speaker shall sign -up to speak on the sign-in sheet at the entrance to the room. Speakers will be called in order as listed on the sign-in sheet. Speakers shall have no more than 3 minutes to speak. The public comment period will last up to 30 minutes. If the public comment period has ended and there are still individuals wishing to address the Board, there will be an additional public comment period at the end of the meeting to accommodate those individuals.
  + Process for public comments given the limitations of the time available and the purpose of this meeting, the Board will hear your comments, but will not engage in any back and forth with speakers. If questions are asked about specific school operations, School staff will be happy to research your question and get back to you.
* Consideration of the Board Minutes. (Board Chair) **5/5 Approved**
* Agenda Items:
  + Old Business:
    - Charter Renewal Contract- **Revisions completed, waiting for final approval.**
    - Key Man Insurance- **Need to conduct more research and gather more information from Dr. Callins.**
    - Midflorida Bank- **Need to collect more information before changing main account. Looking into changing the smaller accounts over.**
  + New business
    - Facility Updates- **Working on completing the change of use permit from business to education. Project manager completing a code analysis for zoning and Design Review Committee.**
    - Budget- **George Miarecki presented amended budget from last year and proposed budget for the 2023-2024 year.** **Approved 5/5**
    - Disclosure of Relatives- **Approved 5/5**
    - Salary Schedule- **Approved 5/5**
    - Student Progression Plan- **Approved 5/5, following PCSB SPP**
    - Code of Conduct- **Approved 5/5**
    - District Reading Plan- **Approved 5/5**
    - Transportation Plan- **Seek to purchase a 2nd van to accommodate all of the Winter Haven students in order to widen the bus routes even further to accommodate the new students enrolled.**
    - Food Service Contract- **Approved 5/5 West Development**
    - Organizational Chart- **Approved 5/5**
    - Governing Board Dates- **September 25, October 23, November 27, January 22, February 26, March 25, April 22, June 24. Approved 5/5**
    - Accreditation- **Passed Candidacy, Proceeding through Engagement Review**
* Set next Board Meeting for **September 25, 2023**. (Board Chair).
* Additional Public Comment period for those who signed up at the start of the meeting but the 30 minutes for the public comments had expired (Board Chair). **N/A**
* Adjournment: **6:32 pm**