**LANGUAGE & LITERACY ACADEMY FOR LEARNING, INC.**

BOARD OF DIRECTORS

330 Avenue C SE, Winter Haven, FL 33880

Monday, January 23, 2023 – 5:30 p.m.

**Board Agenda**

**Time: January 23, 5:30 PM Eastern Time (US and Canada)**

MISSION

Accelerate growth in language, literacy, and social skills for students with special needs while engaging parents as lifelong partners in education.

VISION

To create a nationally known infant, toddler, Pre-K, K-12 educational institution for students with disabilities that is noted for providing supports that address the child’s health conditions (physical body functions & structures, hearing, vision, language, communication & speech, fine motor, visual perceptual, sensory), environmental factors (physical, social, and attitudinal environment in which children live and conduct their lives.

* Call to Order (Board Chair):
* Roll Call of Board Members (Dr. Callins):
* Public Comment Period (Board Chair) (30 minutes maximum)
  + The Board of Directors welcomes public comments. Each speaker shall sign -up to speak on the sign-in sheet at the entrance to the room. Speakers will be called in order as listed on the sign-in sheet. Speakers shall have no more than 3 minutes to speak. The public comment period will last up to 30 minutes. If the public comment period has ended and there are still individuals wishing to address the Board, there will be an additional public comment period at the end of the meeting to accommodate those individuals.
  + Process for public comments given the limitations of the time available and the purpose of this meeting, the Board will hear your comments, but will not engage in any back and forth with speakers. If questions are asked about specific school operations, School staff will be happy to research your question and get back to you.
* Consideration of the Board Minutes. (Board Chair) Agenda Items:
* Unfinished Business:
* New business
  + - Title I Parent Letters for Out of Field Teachers, Substitute Teachers, & Instructional Personnel- **APPROVED 4/4**
      * Rosemond Fening- Temporary Certificate, Out of Field, Not Reading/ESOL endorsed, ESE endorsed
      * Yaa Fening- Temporary Certificate, Out of Field, Not Reading/ESOL/ESE endorsed
      * Yolanda Barnett- Temporary Certificate, Out of Field, Not Reading/ESOL/ESE endorsed
      * Stephanie Williams- Temporary Certificate, Out of Field, Not Reading/ESOL/ESE endorsed
      * Madeline Garcia- Temporary Certificate, Out of Field, Not Reading/ESOL/ESE endorsed
      * Stacy Leaphart- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Sonia Frazier- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Wendy Vasquez- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Damion Edwards- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Cheri Montgomery- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * LaKea’sha Davis- Instructional Personnel, Long Term Substitute,Not Reading/ESOL/ESE endorsed
      * Beatriz Martinez- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Hilary Garcia- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Mary Power- Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Audra Leonard-Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * Kenisha Barrett, Instructional Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed
      * *Keith Holt, Instructional, Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed*
      * *Dalghys Acosta, Instructional, Personnel, Long Term Substitute, Not Reading/ESOL/ESE endorsed*
    - Certified Teachers at $47,500
      * Jonathan Hilliard, ELA
      * Ingrid Stewart, LEA
      * Amylynn Miller, LEA
      * Carlos Mercado, PE
      * Rosemond Fening- Temporary Certificate, Out of Field
      * Yaa Fening- Temporary Certificate, Out of Field
      * Yolanda Barnett- Temporary Certificate, Out of Field
      * Stephanie Williams- Temporary Certificate, Out of Field
      * Madeline Garcia- Temporary Certificate, Out of Field
      * Shavonna Daniels- Literacy Coach
    - Financial Report- **Reviewed meeting with the charter review team regarding financials. Reduced FEFP due to changes in ESE categories; 16 students received basic funding. LLAL dropped from 18 to 9 students in 254/255 ESE categories. LLAL experienced an increase in contracted therapy costs. CPA revised budget to reflect changes. PLAN: Principal and IEP team staff reviewed matrices, therapy services, and IEPs for accuracy. All transfer IEPs will be completed in FOCUS and matrices will be updated with current services. Reviewed process with Dr. Tammy Cress for accountability.**
    - Therapy Dog- **LLAL has interest in obtaining a therapy dog and will look into options.**
    - Expansion Ideas- **Grace Lutheran will be exercising their rights for Refusal of First Rights and has decided to purchase 330 Ave C SE. Lease and contracts are in process. LLAL will remain at current location until the end of the school year 2024.**
    - Renewal Updates- **Charter review team had questions for CPA. We met with the charter review team and addressed all areas of concern. The plan is to on the agenda for February 14, work session.**
    - Pick-up procedures- **Administrative team began enforcing late fees for late pickups. Students were not being picked up until after 5:00pm. LLAL does not provide aftercare, however, staff were still staying past their contractual hours. Some parents were upset. LLAL will continue to enforce these fees for late pick up unless there is an emergency, and the school is notified in advance.**
    - ADHD, ASD, MH certifications- **Recent certifications achieved by the principal and will focus on staff training for all staff.**
* If a school board or charter school governing board has a policy or procedure that allows for separation of bathrooms or locker rooms according to some criteria other than biological sex at birth, the policy or procedure must be posted on the district’s website or charter school’s website, and must be sent by mail to student residences to fully inform parents. The policy or procedure must include, at a minimum, the following:

**LLAL does not separate bathrooms to criteria other than biological sex at birth. Parent notification is not required.**

* Set next Board Meeting for **February 20, 2022 @ 5:30 pm**. (Board Chair).
* Additional Public Comment period for those who signed up at the start of the meeting but the 30 minutes for the public comments had expired (Board Chair). **N/A**
* Adjournment: **6:32.**